

**APPLICATION FORM
FOR
CRDB BANK PLC/ LAPF MAISHA POPOTE LOANS**



AFFIX APPLICANT'S PASSPORT SIZE PHOTOGRAPH HERE



Branch	
Date	
Account Number	

Loan Purpose [tick where applicable]	MAISHA POPOTE LOAN
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Eligibility	An Applicant should have contributed to LAPF for the period not less than six months but limited to a period of eighteen months for Maisha Popote loan.
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Supporting Documents	<ul style="list-style-type: none"> ▪ Copy of LAPF membership card ▪ Certified copy of recent salary slip ▪ Certified copy of appointment/ employment letter ▪ Copy of LAPF member's Contributions Statement signed by LAPF signatories ▪ Employer's guarantee for monthly deductions from employee's salary to CRDB
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1.0 Personal Particulars	
1.1 Surname:	Other names:
1.2 Age:	1.3 Gender (tick where applicable): <input type="checkbox"/> Male <input type="checkbox"/> Female
1.4 Check no/ Staff no:	1.5 CRDB Registration no:
1.6 Employer:	1.7 Vote:
1.8 Date of first employment:	1.9 Date of confirmation:
1.10 Contact details:	Mobile 1: _____ Mobile 2: _____ Email: _____ National ID No: _____
1.11 Present Residence:	Street: _____ Town/City: _____
1.12 Office Physical Address	
1.13 Spouse	Name: _____
	Occupation and Employer: _____ Mobile 1: _____ Mobile 2: _____
1.14 Next of Kin	Name: _____
	Relationship: _____ Mobile 1: _____
	Occupation and Employer: _____

2.0 Financing Requirements	
2.1 Applicant's Basic salary	(TZS)
2.2 Net salary per month	(TZS)
2.3 Total loan applied	(TZS)
2.4 Proposed repayment period in years	
2.5 Are you currently repaying any existing loan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.6 Please give the name of the lender institution	

4.0 Applicant's Declaration	
I declare that all information given in this application for Maisha Popote loan is correct to the best of my knowledge. Further, I understand that submission of forged documents and/or false information is a criminal offence and may lead to legal action against me.	
4.1 Applicant's full name	
4.2 Applicant's Signature	
4.3 Date	

5.0 Employer's Declaration and Guarantee	
We declare to honor the authority signed by my employee regarding deductions from his/her salary and remit to you monthly until all principal amount plus interest are dully paid. We also declare that, employees terminal benefits payable by/or through Employer and other legal entitlement will be remitted to employee's CRDB Bank account when the borrower ceases to be an employee due to resignation, dismissal, retrenchment, transfer or any other reasons except permanent disability and death.	
5.1 Name	
5.2 Title	
5.3 Phone	
5.4 Signature	Employer's Rubber stamp/Seal
5.5 Date	

6.0 LAPF Official Review	
6.1 Regional Office/Branch:	
6.2 Member's contributions total	(TZS)
6.3 Proposed maximum loan amount	(TZS)
6.4 Estimated deductible amount per month	(TZS)
6.5 Officer's opinion:	
6.6 Name of LAPF recommending officer	
6.7 Designation	
6.8 Signature	Rubber Stamp:
6.9 Date	

7.0 For Bank Official Use Only		
7.1 Branch		
7.2 Date application received		
7.3 Account number		
	Item	Amount (TZS)
	Number of installments	
	Monthly Installment	
	Basic Salary	
	1/3 of the Basic Salary	
	Net Salary	
	Net Salary after loan Installment	
7.4 Start date of Loan repayment		

RAM's Recommendation:

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Signature.....Date.....

MBB's Recommendation:

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Signature.....Date.....

Credit Supervisor/Manager's Recommendation:

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Signature.....Date.....

Branch Manager's Recommendation/Approval

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Signature.....Date.....

ANNEXURE 1
EMPLOYEE IRREVOCABLE AUTHORITY

- (a) I..... an employee of irrevocably authorize my employer to deduct from my salary of TZS.....by equal monthly installments of TZS..... with effect from....., and in the event of my termination of service, resignation, abscondment, dismissal and any other such events, I hereby authorize the payment of the outstanding amount from my final terminal benefits to be recovered from my pension fund; LAPF Pensions Fund. Thus, I authorize such payment to be made direct to my employer by the said Pension Fund to facilitate deductions of the amount payable to the Bank.
- (b) Also, I undertake to notify the bank on any future change of my employment and that in such event, I will arrange for a formal takeover of the repayment by new employer.
- (c) Further, I authorize the bank either to seek or disclose my information from any bank, financial institution or approved credit reference bureau in Tanzania when assessing my application and at any time during existence of my loan account.

Signature.....
Date.....
Place.....

Witnessed by a
Commission for Oath
& Notary Public